

## **SECTION 6**

### **IMPORTANT CONTACTS**

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There are a number of important contacts which need to be established as the application is developed and during the start-up period of a Charter School.

- **Office of the State Fire Marshall**

The Office of the State Fire Marshall has provided requirements for Charter Schools which are included in Section 11.

<p><i>Buildings used for Charter Schools must conform to minimum standards <b><u>prior</u></b> to occupancy by students.</i></p>
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Review and approval of construction documents for Charter Schools facilities must be conducted for new and renovated facilities. Conforming with these requirements can be an expensive endeavor and is an important consideration before acquiring a school facility.

- **Local City/County Zoning Offices**

It is critical to make early contact with the appropriate city and state planning and zoning services in your area as soon as potential facilities are located.

The main contact number in Phoenix is (602) 495-0314. More detailed information is available by calling this number or the City Planning and Zoning offices. A sampling of important materials from the City of Phoenix is included later in this section, as well as some materials from Pima County Development Services Center Zoning Enforcement offices.

Here are some other key contact numbers which apply to all charter school applicants, regardless of location or sponsor.

- **School Finance Unit at the Arizona Department of Education**

The School Finance Unit at the Arizona Department of Education is an important contact for information regarding school enrollment, school calendars, budgets and apportionment. Key contacts in the School Finance Unit are:

Student Data Collection	(602) 542-8240
Calculation of Equalization Assistance or Payment	(602) 542-8248
Charter School Budgets & Annual Financial Report	(602) 542-8241

- **Academic Standards and Accountability**
  - Standards (602) 542-5031
  - Arizona Instrument to Measure Standards (AIMS) (602) 542-5031
  - Stanford 9 (602) 542-5031
  - School Report Cards (602) 542-5022 or (602)542-5031
- **Exceptional Student Services**
  - Gifted Education (602) 542-3855
  - Charter School Training (602) 542-4013
- **Educational Technology** (602) 542-7886  
<http://www.ade.state.az.us/technology>
- **State Procurement** (602) 542-8237
- **Industrial Commission of Arizona**
  - Phoenix (602) 542-5781 800 W. Washington St.
  - Tucson (520) 628-5188 2675 E. Broadway
- **US Charter Schools web pages**  
<http://www.uscharterschools.org>
- **Arizona Charter School Association**  
<http://www.azcharters.org> (See section 11.)  
 721 San Francisco, Flagstaff, AZ 86001  
 ph (928) 779-2761 fx (928) 779-2761
- **North Central Association (NCA)** (See section 11.)  
<http://www.nca.asu.edu>  
 ph (800) 525-9517 or (520) 621-7847
- **Association for Performance-Based Accreditation (APBA)** (See section 11.)  
 4417 W. Golden Lane, Glendale, AZ 85302  
 ph (602) 564-7390 fx (602) 564-7201
- **Regional Training Centers (RTCs)** (See section 11.)  
<http://www.ade.az.gov/rtc>
  - Flagstaff ph (888) 394-1377 fx (928) 527-6125
  - San Simon ph (886) 830-5128 fx (520) 845-2480
  - Tempe ph (480) 965-3366 fx (480) 965-8887
  - Tucson ph (520) 225-4959 fx (520) 798-8677